

ENSPIRE- Co-design Community Co-Facilitator

Title: ENSPIRE Community Co-facilitator

Job Type: Consultant

Job Schedule: Part-time (5-8 hours/week)

Workdays: Up to 1-2 days each week

Working Hours: Hours vary depending on assigned group; groups will be confirmed once the study is staffed. However, co-facilitators must be able to work late afternoon, evenings and possibly weekends.

General Summary:

The community co-facilitator will facilitate sessions with another member of the study team. Sessions will be virtual, and group based. Sessions will focus on COVID-19 vaccination. Co-facilitators will use an approach called co-design. Co-design is a process that uses participatory methods to involve stakeholders in the design and decision-making process. Under the co-design process, the session co-facilitators will lead long term care staff members through a 10-to-12-week program to create culturally competent informational materials around COVID-19 vaccination. Co-facilitators will be assigned to co-design groups with members who share affinity group similarities. Affinity groups will be defined by geographic proximity, special interests and/or similar demographics such as race, ethnicity, or cultural identity to address the racial, ethnic, and cultural diversity of the long-term community staff workforce.

All ENSPIRE co-design sessions will be held virtually. Candidates must have reliable access to technology (e.g., electronic devices with camera capabilities and reliable Wi-Fi) with video on during all sessions

Major Responsibilities:

- Complete all necessary trainings which may include Collaborative Institutional Training Initiative (CITI)
- Uphold Code of Conduct Principles of Responsibility which includes maintaining the privacy and confidentiality of participant information adhering to applicable federal, state, and local laws and regulations and organization's policies and procedures
- Co-lead workshops, meetings, and strategy sessions that engage long term care staff members as critical thinkers, change agents, and unified members working toward common goals
- Provide support to co-design participants through curriculum, coaching and reflection
- May perform other duties as assigned

Duration: 5 months (August – December 2022)

Primary Location: Georgia or Washington

Potential Start Date: August 2022

Pay: Compensation is up to \$60/hour for a total of 120 hours over 5-6 months

If interested, please submit a resume/CV via email

Deadline to submit an application: 15 August 2022

Requirements:

- 5-6-month commitment to complete co-design curriculum for ENSPIRE
- Reliable access to technology (computer and Wi-Fi) with camera applications

- Flexible work schedule (e.g., late afternoon, evening availability)
- Effective oral communication skills with groups of people
- Willing and comfortable talking about COVID vaccinations with groups of individuals and creating materials for vaccination
- Experience with community engagement and/or group facilitation in community-based settings
- Good time management skills to complete tasks within a timely fashion
- Culturally connected with a specific ethnic, racial or language group of co-designers

Minimum Education Requirements:

- No specific degree required

Licensure or Certification Requirements:

- None required

Preferred Qualifications

- Experience interacting with or leading groups of similar cultural and language backgrounds
- Experience in long term care
- Experience with health education instruction or co-instruction
- Ability to work with people from a variety of backgrounds as part of a collaborative team
- Comfort with social media and digital communication
- Language fluency and/or shared characteristics that align with affiliated affinity group
- Comfort with online communication platforms (e.g., Zoom, Microsoft Teams)

Overview of ENSPIRE

Background: The ENSPIRE Study (Engaging Staff to Improve COVID-19 Vaccination Response at Long-Term Care Communities) is about encouraging workers in long-term care centers to take the COVID-19 booster vaccine. We will do this by testing to see if having long-term care workers involved in designing messaging to promote the COVID-19 vaccine and sharing those messages with their fellow long-term care workers and community is more successful than generic messaging or tailored messaging that was not designed by employees at a particular long-term care center. This study takes place in Washington state and Georgia. The Patient-Centered Outcomes Research Institute (PCORI) funded this study.

Co-design: A small group of employees (6-10 individuals) who work at facilities randomized to this full intervention arm will be invited to participate in a series of workshops led by study team members to design tailored COVID-19 vaccination promotion materials. The sessions will take place over a 10-12-week period and will be conducted virtually over a HIPAA compliant videoconferencing platform (e.g., Zoom or Microsoft [MS] Teams). The goal of the co-design sessions will be to develop materials that will be used by facility staff and that address specific cultural/affinity group needs and perspectives. Co-design participants will also work with their facility's administrator and leadership to develop a plan to disseminate the tailored materials. In addition, participants in the co-design process will receive training in peer advocacy to help promote these materials to all employees who work at these facilities.